

	<p align="center">ERCIYES UNIVERSITY</p> <p align="center">FACULTY OF VETERINARY MEDICINE</p> <p align="center">JOB DESCRIPTIONS</p>		DOCUMENT NUMBER:	Vet_Fr.03-36
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Unit:	Dean's Office of the Faculty of Veterinary Medicine			
Position Title:	Vocational Training Commission			
Supervisor:	Dean			
Associated Unit:	Dean's Office of the Faculty of Veterinary Medicine			
BRIEF DESCRIPTION OF THE ROLE:				
<p>DUTIES AND RESPONSIBILITIES:</p> <ul style="list-style-type: none"> - The Continuing Education Committee and its members are appointed by the Dean and carry out their activities upon approval by the Faculty Administrative Board. - It organizes courses, seminars, workshops, and similar activities to support the post-graduate education of veterinarians and ensure they stay updated on current developments. - It organizes and evaluates these activities by soliciting and considering the opinions and suggestions of relevant external stakeholders (such as the Kayseri Chamber of Veterinarians, Breeder Associations, Municipalities, and Provincial Directorate of Agriculture and Forestry, etc.). - It shares the information and developments arising from the organized activities and meetings with external stakeholders. - Committee members continue in their roles until a new appointment is made. - In the event that a committee member leaves for any reason, a new member will be appointed by the Dean's Office. - Committee members are required to attend meetings unless they present an officially recognized excuse. - The situation of members who fail to attend meetings without providing documented justification will be evaluated by the Dean's Office. 				
PREPARED BY: QUALITY UNIT		CHECKED BY: VICE DEAN Prof.Dr. Murat KANBUR		APPROVED BY: DEAN Prof.Dr. Abdullah İNCİ