

	<p align="center">ERCIYES UNIVERSITY</p> <p align="center">FACULTY OF VETERINARY MEDICINE</p> <p align="center">JOB DEFINITIONS</p>	DOCUMENT NO:	Vet_Fr.01-20
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Unit:	Dean of the Faculty of Veterinary Medicine		
Task Name:	Electrical Technician		
Chief:	Faculty Secretary		
Unit Affiliated	Faculty Secretary		
<p>BRIEF DESCRIPTION OF THE TASK: To carry out studies in order to carry out all necessary activities in all matters concerning technical affairs in the faculty in accordance with the principles of effectiveness and efficiency / To carry out the works related to the electrical equipment of the institution,</p>			
<p>DUTIES AND RESPONSIBILITIES</p> <ul style="list-style-type: none"> - To fix the faults and report if the fault cannot be fixed and to request assistance from the relevant department, - To make repairs to all kinds of electrical equipment in the institution, - To draw electrical cables to the places deemed necessary, - To change broken and faulty sockets and sockets in the institution, - To change old lamps and fluorescents, - To repair all kinds of faults in the internal phones in the institution, - To draw new telephone lines to the units and places deemed necessary in the institution, - To perform other duties within the scope of the legislation, - To maintain and troubleshoot automation and panel malfunctions, - To create minutes and reports of places where maintenance and repair are performed, - To perform small-scale maintenance and repair activities, - To solve problems related to electrical work of units and personnel, - To comply with warnings and instructions regarding work safety, - To perform other duties assigned by the Dean, Vice Dean and Faculty Secretary. 			

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