

	<p align="center"><b>ERCIYES UNIVERSITY</b></p> <p align="center"><b>FACULTY OF VETERINARY MEDICINE</b></p> <p align="center"><b>JOB DESCRIPTIONS</b></p>	<b>DOCUMENT NUMBER:</b>	Vet_Fr.03-20
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<b>Unit:</b>	Dean's Office of the Faculty of Veterinary Medicine		
<b>Position Title:</b>	<b>EAEVE SER Writing Commission</b>		
<b>Supervisor:</b>	Dean		
<b>Associated Unit:</b>	Dean's Office of the Faculty of Veterinary Medicine		
<p><b>BRIEF DESCRIPTION OF THE ROLE:</b></p> <p>It is a committee established to address all issues related to the accreditation process of the ERU Faculty of Veterinary Medicine, at both the Faculty and Hospital levels, with the aim of preparing documentation.</p>			
<p><b>DUTIES AND RESPONSIBILITIES:</b></p> <ul style="list-style-type: none"> <li>- The EAEVE SER Writing Committee and its members are established by the Dean and operate following the approval of the Faculty Board.</li> <li>- It is a committee formed to address all matters at both the Faculty and Hospital levels related to the accreditation process of ERU Faculty of Veterinary Medicine, with the aim of preparing the Self-Evaluation Report (SER) documentation.</li> <li>- Committee members review SER examples from accredited faculties in Turkey and Europe and prepare the SER accordingly.</li> <li>- Committee members continue their duties until a new appointment is made.</li> <li>- In the event that a committee member leaves for any reason, a new member is appointed by the Dean's Office.</li> <li>- Committee members are required to attend meetings unless they have an officially documented excuse.</li> <li>- The status of members who fail to attend meetings without providing valid documentation is evaluated by the Dean's Office.</li> </ul>			
<b>PREPARED BY:</b> <b>QUALITY UNIT</b>		<b>CHECKED BY:</b> <b>VICE DEAN</b> <b>Prof.Dr. Murat KANBUR</b>	
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