

	<b>ERCIYES UNIVERSITY</b> <b>FACULTY OF VETERINARY MEDICINE</b>  <b>JOB DESCRIPTIONS</b>		<b>DOCUMENT NUMBER:</b>	Vet_Fr.03-35
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<b>Unit:</b>		Dean's Office of the Faculty of Veterinary Medicine		
<b>Position Title:</b>		<b>Culture, Art and Order Commission</b>		
<b>Supervisor:</b>		Dean		
<b>Associated Unit:</b>		Dean's Office of the Faculty of Veterinary Medicine		
<b>BRIEF DESCRIPTION OF THE ROLE:</b> <p>The planning of social and cultural activities to be held or planned within the faculty.</p>				
<b>DUTIES AND RESPONSIBILITIES:</b> <ul style="list-style-type: none"> <li>- The Culture, Art, and Organization Committee and its members are appointed by the Dean and carry out their activities upon approval by the Faculty Administrative Board.</li> <li>- It evaluates the social and cultural activities planned to be held within the faculty.</li> <li>- It reviews the applications of external organizations or institutions wishing to conduct activities and makes decisions regarding approval or rejection.</li> <li>- It follows up on the organization of planned activities.</li> <li>- It documents the organized activities.</li> <li>- Committee members continue in their roles until a new appointment is made.</li> <li>- In the event that a committee member leaves for any reason, a new member will be appointed by the Dean's Office.</li> <li>- Committee members are required to attend meetings unless they present an officially recognized excuse.</li> <li>- The situation of members who fail to attend meetings without providing documented justification will be evaluated by the Dean's Office.</li> </ul>				
<b>PREPARED BY:</b> <b>QUALITY UNIT</b>		<b>CHECKED BY:</b> <b>VICE DEAN</b> <b>Prof.Dr. Murat KANBUR</b>		<b>APPROVED BY:</b> <b>DEAN</b> <b>Prof.Dr. Abdullah İNCİ</b>